



Appendix 5

Driver's Code of Conduct for the Dowe's Quarry

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DARRYL MCCARTHY CONSTRUCTIONS PTY LTD
Expansion of the Dowe's Quarry via Tenterfield



GPS Transfer Authority

SEE Civil Pty Ltd
Quarry Solutions Pty Ltd
108 Siganto Drive, Helensvale QLD 4212
Ph: 02 6671 2300



The Fleet Office IVMS1 GPS Tracking System



Complete the form below to transfer ownership of the IVMS1 unit from Quarry Solutions to your nominated company.

IVMS Unit ID: _____

Company Name: _____

Vehicle Rego: _____

Vehicle Make: _____

Vehicle Model: _____

Vehicle Unit Number: _____

By signing below, you acknowledge that Quarry Solutions will have the capability to track the movements of your vehicle. The tracker will only be activated once the vehicle enters a Quarry Solutions site and only authorised personnel will be able to track vehicle movements for the following 14-hour period.

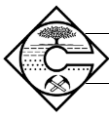
Name: _____

Signature: _____

Position: _____

*This form **MUST** be completed and returned to the Quarry Manager. You may then install your IVMS1 unit following the supplied instructions. This form will be forwarded to The Fleet Office and they will be in contact to link up your IVMS unit to the network. All IVMS units are to be hard wired with no isolation switch. All trucks will be audited for compliance. Trucks which are found to have an isolation switch will be deemed to be non-compliant.*

For further information visit www.thefleetoffice.com.au



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Quarry Solutions IVMS Specifications

The aim of this brief is to outline the IVMS specifications for SEE Civil & Quarry Solutions. Subcontractors must ensure all drivers operating on these sites are informed of the below specifications to comply with our requirements.

Detailed Specification

Fatigue management – The devices are to alert a driver (Light vehicles only) when he/she is approaching 2 hours of continuous driving. This is done in cab by actioning a series of short beeps/light flashes in the cab. A report will also be sent to say the driver has been warned. If the driver exceeds 2 hours of continuous driving, the buzzer/light will continuously sound. A report will be sent to confirm this. The alarm can be silenced by changing driver, or will stop at the end of a 2-hour rest period. Note: the engine must be switched off to count as a rest period.

Speeding – All reports from the trackers are sent to our Google Maps API where they are checked against gazetted speed limits. A report will only be sent if the driver exceeds the speed limit by 10% for a period of longer than 10 seconds. All school zones must be adhered to.

Harsh driving – The devices have 3 way accelerometers which measures acceleration in any axis. They are programmed to send a report if the force in any given direction exceeds 17kph/sec.

Roll Over – In the event that an asset rolls over (Tilts more than 90 degrees) the device will send a report.

Seat Belt – If a driver exceeds a speed of 10kph for longer than one minute without a seatbelt being worn a report is sent.

Driver ID – A driver is expected to sign in before starting the vehicle, this is done by holding the ID key against the reader. When a driver does this, the indicator light in the vehicle will turn green and a single long beep will be given. The driver then has 5 mins to start the vehicle. If the vehicle is turned off for any reason, the driver will have 60 seconds to re-start the vehicle before needing to use the ID key again. If a driver fails to use the ID key and starts the vehicle, a buzzer will sound continuously until such a time that a driver signs in, and a report is sent.

Emergency Duress – A button or toggle switch with cover is placed in easy reach of the driver. In the case of an emergency, the driver can depress the button and a report will be instantly sent. If the button is pressed again the alert is cancelled and a report to this effect is also sent. Whilst the button is depressed the light and buzzer will continuously sound/flash at a rate of 4 times per second.

School Bus Interaction – (Trucks Only) When a Truck approaches a bus from behind and gets within 900m, the buzzer will sound and the light will flash at a rate of 1 x per sec. This acts as a warning that the bus is in front of the vehicle. If the truck gets closer and enters within 50m of the bus, the alarm/light will go to solid buzz/light at this point a "Too close to bus" alert will be sent via email to those you wish to receive it. When heading in opposite directions and the Truck/Bus get within 900m of each other, the buzzer will sound/light flash at a rate of 4 x per second. There is no further alert when the Bus and Truck get closer as they will have to pass each other. As soon as the 2 vehicles pass the buzzer/light will silence.

Summary - These rules are subject to change; all script changes must be done in consultation with The Fleet Office.

**CHECKLIST OF CARTAGE SUBCONTRACTOR DOCUMENTATION**

Subcontractor Name:		Phone No:	
Contact Name:		Job No:	Date:
No of Trucks:	No of Trailers:	No of Drivers:	

✓	ITEM	STATUS / COMMENTS
	A. Subcontractor Systems Checklist	
	A1 Complete 14-B1-04 Subcontractor Checklist	
	B. Vehicle Registrations	
	B1 Current Registration Certificate for trucks and trailers	
	B2 Maintenance Records for trucks and trailers	
	B3 Maintenance Schedule for trucks and trailers	
	B4 Registration Labels visually inspected	
	C. Vehicle Inspections	
	C1 Current Heavy Vehicle Safety Inspection for trucks and trailers	
	C2 Quarry Solutions / SEE Civil Vehicle Inspection	
	D. Driver Inductions and Licencing	
	D1 Current Heavy Vehicle Drivers Licences	
	D2 Pacific Complete Inductions	
	D3 Quarry Solutions/SEE Civil Site Inductions	

Review & Approval BY Quarry Solutions PTY LTD				
<i>When approved include in SEE IMS A7 Procurement, 7.2 Approval Records for each Subcontractor</i>				
A =	ACCEPTED	All works may commence		
P =	PROVISIONAL ACCEPTANCE	Only some aspects of the works may commence		
N =	NOT ACCEPTED	No work may commence		
QUARRY SOLUTIONS USE ONLY – REVIEW STATUS RECORDS				
Date reviewed	A,P or N	Comments	Reviewed by	Signature

***Driver Code of Conduct******Dowe's Quarry***

Quarry Solutions Pty Ltd ABN - 13133 700 848
108 Siganto Drive Helensvale QLD 4212 – Ph. 02 6671 2300

Quarry Solutions Pty Ltd recognises the need for safe, responsible and efficient transport of quarry materials in the interest of public benefit and safety. Any truck driver who enters or leaves the Dowe's Quarry is expected to respect the community in which they drive, and adopt the following code of conduct.

Objective

Work together to maximise safety in road haulage and minimise the impact of trucks on other road users and the surrounding communities

Drivers Code of Conduct

1. Acknowledge this Driver Code of Conduct is enforced as a 'Two Strikes and you're out' policy
2. Report any complaints, incidents or reports to the Quarry Manager
3. When transporting material use only the approved Haulage Route
4. Present to the Quarry Site Office to sign on to the Daily Toolbox on first entry into the quarry
5. Abide by QS Drug & Alcohol Policy by presenting to work with 0.00 BAC
6. Adhere to Site Operating Conditions for Traffic Management and Noise Restrictions and Operating Hours
7. Strictly comply with all traffic rules and regulations
8. Report all incidents and accidents no matter how minor
9. Ensure there is no loading over registered gross mass
10. Appropriately cover and secure loads before leaving the quarry site
11. Ensure drawbars, tailgates, rails and duals are clear of rocks before leaving the quarry site
12. Maintain appropriate signage to enable identification by road users in the event of a complaint
13. Comply with all posted speed limits on all roads
14. Comply with the School Zones and follow the bus interaction guidelines on Fleet Office IVMS
15. Always drive in a manner that is in accordance with road conditions
16. Only use horn only when appropriate to do so
17. Be aware that we start early and not all the community start as early as we do
18. Decrease truck speeds to minimise dust and noise around private dwellings, road works, men on the ground and stationery vehicles
19. Reduce engine brake noise to respect the community through which they are driving
20. In the event of an environmental incident, make sure every endeavour is taken to contain and minimise environmental harm
21. Respect the environment by not littering
22. Encourage professional and appropriate use of two-way radios
23. Remain calm and courteous when in contact with other road users and members of the public
24. Acknowledge courteous acts by others
25. During peak haulage times maintain a minimum 6 min gap between dispatch from the quarry to destination. When hauling on public roads ensure that a separation gap of 100m from all other trucks is maintained.

Non-compliance with this code of conduct under the 'Two strikes and you're out policy' will result in a review by QS Management and may result in a refusal to load out from QS Sites in future. Compliance will be assessed in the event of a complaint, incident or emergency and may also be subject to random inspection prior to issue of a 'docket' from the weighbridge.